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15-19 September 1997, New York
Item 1 of the provisional agenda

ORGANIZATIONAL MATTERS

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

PROVISIONAL AGENDA

Item 1. Organizational matters

UNDP segment

Item 2. UNDP change management

Item 3. Financial, budgetary and administrative matters

Item 4. Resources and funding strategy

Item 5. UNOPS: Financial, budgetary and administrative matters

Item 6. Country cooperation frameworks and related matters

UNFPA segment

Item 7. Financial, budgetary and administrative matters

Item 8. Resource mobilization

Item 9. Country programmes and related matters

Item 10. Other matters

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ANNOTATIONS AND LIST OF DOCUMENTS

ITEM 1: ORGANIZATIONAL MATTERS

Provisional agenda, annotations, list of documents and work plan — DP/1997/L.4

The Executive Board will adopt the agenda for the session and agree on the work plan. The timetable contained in the annex to the present note should be considered as indicative in character. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule.

Report on the annual session 1997 — DP/1997/21

The Executive Board will approve the report on the work of its annual session 1997.

Decisions adopted by the Executive Board at its annual session 1997 — DP/1997/22

A compilation of decisions adopted by the Executive Board at its annual session 1997 is made available in this document.

Draft work plan 1998 for Executive Board — DP/1997/CRP.21

In accordance with decision 96/25, the Executive Board will have before it an outline of UNDP and UNFPA priority issues and a draft work plan 1998 for the Executive Board.

The draft work plan 1998 will be revised on the basis of comments made and submitted for adoption at the first regular session 1998 of the Board.

UNDP SEGMENT

ITEM 2: UNDP CHANGE MANAGEMENT

Updated implementation plan (dec. 97/15) — DP/1997/CRP.22

The conference room paper updates the implementation plan presented in DP/1997/CRP.16 and provides further developed, time-bound, and to the extent possible, quantifiable targets, as well as more detailed budget estimates.

ITEM 3: UNDP: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

Budget estimates for the biennium 1998-1999 (dec. 96/41, para. 4) — DP/1997/23

The Administrator presents his budget estimates for the biennium 1998-1999. This is the first time that the budget estimates are presented in a new format,

in accordance with the outcome of the harmonization of budget presentations carried out in collaboration with UNICEF and UNFPA.

The Executive Board may wish to approve the proposed appropriations for the biennium 1998-1999.

Report of the Advisory Committee on Administrative and Budgetary Questions — DP/1997/31

The report of the Advisory Committee on Administrative and Budgetary Questions on the UNDP budget estimates for the biennium 1998-1999 will be presented under this item.

Annual review of the financial situation 1996 — DP/1997/24

Detailed information relating to the 1996 annual review of the financial situation — DP/1997/24/Add.1

Status of management services agreements — DP/1997/24/Add.2

The report reviews the financial situation of UNDP at the close of 1996, including some forecasts for the period 1997-1999.

The Executive Board may wish to take note of the report and in particular of the sharp reduction in the value of voluntary contributions.

Subcontracts awarded and major equipment ordered — DP/1997/25

This report provides details on equipment ordered and subcontracts awarded in 1996, based on data obtained from the Inter-Agency Procurement Services Office.

Information on United Nations system technical cooperation expenditure, 1996 — DP/1997/30

This is a four-page summary of technical cooperation expenditure by the United Nations system during 1993-1996. It also includes a summary of extrabudgetary contributions to the executing agencies.

Information on United Nations system regular and extrabudgetary technical cooperation expenditures financed from services other than UNDP, 1996 — DP/1997/30/Add.1

This document contains a more detailed discussion of (a) technical cooperation expenditure by the United Nations system during the period 1993-1996; (b) extrabudgetary contributions to the executing agencies during 1993-1996; and (c) a statistical annex.

ITEM 4: UNDP: RESOURCES AND FUNDING STRATEGY

UNDP: Towards a sustainable funding strategy for UNDP DP/1997/CRP.23

The document provides an analysis of the present funding situation of UNDP, aiming at raising questions and stimulating discussion on the development of a corporate strategy for expanding the organization's resource base.

"Building Development Partnership through Co-financing" DP/1997/CRP.25
Executive summary

The document contains the executive summary of an evaluation of the UNDP non-core resources and core-financing modalities undertaken by an evaluation team in February 1996.

ITEM 5: UNOPS: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

UNOPS: Risk management, reserves and surplus income DP/1997/26

A comprehensive risk and liability review has revealed that the UNDP-derived reserve formula does not adequately protect UNOPS against the risks to which it is exposed as a self-financing operational entity. The report summarizes the findings and conclusions reached, and outlines an approach to risk management and reserve funding that is more closely correlated to its circumstances and risk-exposure profile. The report and its recommendations have been reviewed and endorsed by the Management Coordination Committee.

The Executive Board may wish to approve the reserve level and funding recommendation.

UNOPS: Follow-up to recommendations of the report of the Board of Auditors (A/51/5/Add.10) DP/1997/27

The information contained in the report has also been submitted to the General Assembly in the report of the Secretary-General (A/51/488/Add.2). The Advisory Committee on Administrative and Budgetary Questions, having reviewed the recommendations of the Board of Auditors, noted in its report to the General Assembly (A/51/533, para. 128) that it had no special comments on that section of the audit report pertaining to UNOPS.

The Executive Board may wish to take note of the report.

UNOPS: Report(s) of the Advisory Committee on Administrative and Budgetary Questions DP/1997/28

The report of the Advisory Committee on Administrative and Budgetary Questions on UNOPS will be presented under this agenda item.

UNOPS: Revised budget estimates of the biennium 1996-1997 and budget estimates for the biennium 1998-1999 — DP/1997/29

The revised budget estimates for the biennium 1996-1997 and budget estimates for the biennium 1998-1999 for UNOPS contained in the present document have been reviewed and approved by the Management Coordination Committee and submitted to the Advisory Committee for Administrative and Budgetary Questions.

The Executive Board may wish to approve the revised budget for the 1996-1997 biennium and the budget estimates for the 1998-1999 biennium.

ITEM 6: UNDP: COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS

Revised global cooperation framework (97/5) — DP/GCF/1/Rev.1

The revised global cooperation framework was prepared taking into account comments made by the Executive Board at previous meetings. It has four major purposes: to distil from country-level experiences lessons learned and to identify innovative ideas for future development practices; to disseminate this knowledge and promote further research, debate and application; to explore ways and means of translating global priorities into country-level follow-up action and partnerships; and to encourage studies on practical policy measures for translating sustainable human development from concept to action and adapting the current development cooperation framework to the emerging challenges of the twenty-first century.

The Executive Board may wish to approve the global programme framework as revised.

The Executive Board may wish to approve the following cooperation frameworks:

I

First country cooperation framework for Angola	DP/CCF/ANG/1
First country cooperation framework for Benin	DP/CCF/BEN/1
First country cooperation framework for Botswana	DP/CCF/BOT/1
First country cooperation framework for Burkina Faso	DP/CCF/BKF/1
First country cooperation framework for Cameroon	DP/CCF/CMR/1
First country cooperation framework for Chad	DP/CCF/CHD/1
First country cooperation framework for the Republic of Congo	DP/CCF/PRC/1
First country cooperation framework for Gabon	DP/CCF/GAB/1
First country cooperation framework for Guinea-Bissau	DP/CCF/GBS/1
First country cooperation framework for Malawi	DP/CCF/MLW/1
First country cooperation framework for Mauritius	DP/CCF/MAR/1
First country cooperation framework for Nigeria	DP/CCF/NIR/1
First country cooperation framework for Sao Tome and Principe	DP/CCF/STP/1
First country cooperation framework for Senegal	DP/CCF/SEN/1
First country cooperation framework for Seychelles	DP/CCF/SEY/1
First country cooperation framework for South Africa	DP/CCF/SAF/1

First country cooperation framework for Swaziland	DP/CCF/SWA/1
First country cooperation framework for Zimbabwe	DP/CCF/ZIM/1

II

First country cooperation framework for Cambodia	DP/CCF/CMB/1
First country cooperation framework for Fiji	DP/CCF/FIJ/1
First country cooperation framework for the Federated States of Micronesia	DP/CCF/FSM/1
First country cooperation framework for Kiribati	DP/CCF/KIR/1
First country cooperation framework for the Democratic People's Republic of Korea	DP/CCF/DRK/1
First country cooperation framework for Malaysia	DP/CCF/MAL/1
First country cooperation framework for Maldives	DP/CCF/MDV/1
First country cooperation framework for the Marshall Islands	DP/CCF/MAS/1
First country cooperation framework for Nepal	DP/CCF/NEP/1
First country cooperation framework for Niue	DP/CCF/NIU/1
First country cooperation framework for Pakistan	DP/CCF/PAK/1
First country cooperation framework for Palau	DP/CCF/PAU/1
First country cooperation framework for the Philippines	DP/CCF/PHI/1
First country cooperation framework for Samoa	DP/CCF/SAM/1
First country cooperation framework for the Solomon Islands	DP/CCF/SOI/1
First country cooperation framework for Sri Lanka	DP/CCF/SRL/1
First country cooperation framework for Thailand	DP/CCF/THA/1
First country cooperation framework for Tonga	DP/CCF/TON/1
First country cooperation framework for Tuvalu	DP/CCF/TUV/1
First country cooperation framework for Vanuatu	DP/CCF/VAN/1

III

First country cooperation framework for Armenia	DP/CCF/ARM/1
First country cooperation framework for Azerbaijan	DP/CCF/AZE/1
First country cooperation framework for Bulgaria	DP/CCF/BUL/1
First country cooperation framework for Georgia	DP/CCF/GEO/1
First country cooperation framework for Malta	DP/CCF/MAT/1
First country cooperation framework for the Russian Federation	DP/CCF/RUS/1
First country cooperation framework for Saint Helena	DP/CCF/STH/1
First country cooperation framework for Slovenia	DP/CCF/SVN/1
First country cooperation framework for the former Yugoslav Republic of Macedonia	DP/CCF/MCD/1
First country cooperation framework for Turkmenistan	DP/CCF/TUK/1
First country cooperation framework for Ukraine	DP/CCF/UKR/1
First country cooperation framework for Yugoslavia	DP/CCF/YUG/1
Extension of the fifth country programme for Albania	DP/CP/ALB/5/ EXTENSION I

IV

First country cooperation framework for Anguilla	DP/CCF/ANL/1
First country cooperation framework for Argentina	DP/CCF/ARG/1
First country cooperation framework for Barbados	DP/CCF/BAR/1
First country cooperation framework for Brazil	DP/CCF/BRA/1
First country cooperation framework for the British Virgin Islands	DP/CCF/BVI/1
First country cooperation framework for Chile	DP/CCF/CHI/1
First country cooperation framework for Cuba	DP/CCF/CUB/1
First country cooperation framework for Dominica	DP/CCF/DMI/1
First country cooperation framework for the Dominican Republic	DP/CCF/DOM/1
First country cooperation framework for El Salvador	DP/CCF/ELS/1
First country cooperation framework for Grenada	DP/CCF/GRN/1
First country cooperation framework for Guyana	DP/CCF/GUY/1
First country cooperation framework for Honduras	DP/CCF/HON/1
First country cooperation framework for Jamaica	DP/CCF/JAM/1
First country cooperation framework for Mexico	DP/CCF/MEX/1
First country cooperation framework for Montserrat	DP/CCF/MOT/1
First country cooperation framework for Peru	DP/CCF/PER/1
First country cooperation framework for Saint Lucia	DP/CCF/STL/1
First country cooperation framework for Saint Vincent the the Grenadines	DP/CCF/STV/1
First country cooperation framework for Trinidad and Tobago	DP/CCF/TRI/1
First country cooperation framework for Uruguay	DP/CCF/URU/1
First country cooperation framework for Venezuela	DP/CCF/VEN/1
Extension of the third country programme for Antigua and Barbuda	DP/CP/ANT/3/ EXTENSION I
Extension of the third country programme for the Cayman Islands	DP/CP/CAY/3/ EXTENSION I
Extension of the fifth country programme for Costa Rica	DP/CP/COS/5/ EXTENSION I
Extension of the fifth country programme for Paraguay	DP/CP/PAR/5/ EXTENSION I
Extension of the third country programme for Saint Kitts and Nevis	DP/CP/STK/3/ EXTENSION I
Extension of the third country programme for the Turks and Caicos Islands	DP/CP/TCI/3/ EXTENSION I

V

First country cooperation framework for Djibouti	DP/CCF/DJI/1
First country cooperation framework for Egypt	DP/CCF/EGY/1
First country cooperation framework for Jordan	DP/CCF/JOR/1
First country cooperation framework for Kuwait	DP/CCF/KUW/1
First country cooperation framework for Saudi Arabia	DP/CCF/SAU/1
First country cooperation framework for the Sudan	DP/CCF/SUD/1
First country cooperation framework for the Syrian Arab Republic	DP/CCF/SYR/1

First country cooperation framework for the United Arab Emirates	DP/CCF/UAE/1
First country cooperation framework for Yemen	DP/CCF/YEM/1
Extension of the fifth country programme for the Libyan Arab Jamahiriya	DP/CP/LIB/5/ EXTENSION I
Regional cooperation framework for the Arab States	DP/RCF/RAS/1

UNFPA SEGMENT

ITEM 7: UNFPA: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

Estimates for the biennial support budget for 1998-1999 DP/FPA/1997/14

In accordance with Regulation 9.3 of the Financial Regulations and Rules of the United Nations Population Fund, the Executive Director submits estimates for the biennial support budget for 1998-1999.

The Executive Board may wish to approve the biennial support budget for 1998-1999.

Report of the Advisory Committee on Administrative and Budgetary Questions DP/FPA/1997/15

The report summarizes comments made by the Advisory Committee on Administrative and Budgetary Questions on the APSS budget proposals for the 1998-1999 biennium.

Evaluation of UNFPA staff training activities DP/FPA/1997/11

In the context of the biennial support budget proposals and as requested by the Executive Board in paragraph 8 of its decision 95/35, the Executive Director summarizes the results of an external evaluation of the Fund's staff training activities and outlines new directions for strengthening training.

The Executive Board may wish to take note of the report.

Annual financial review 1996 DP/FPA/1997/13

The report summarizes the financial situation of UNFPA in 1996 for the information of the Executive Board. For purposes of comparison, financial information for 1995 is also included in the text and tables of the report.

The Executive Board may wish to take note of the report.

Technical support services system DP/FPA/1997/16

In response to Executive Board decision 95/34, the Executive Director reports on the implementation and monitoring of the technical support services (TSS) system. The report details progress made and constraints encountered in

implementing the TSS system since decision 95/34 was taken and proposes a number of changes to strengthen the system.

The Executive Board may wish to take a decision; a recommendation is included in document DP/FPA/1997/16.

ITEM 8: UNFPA: RESOURCE MOBILIZATION

UNFPA: Meeting the goals of the ICPD: Consequences of resource shortfalls up to the year 2000 — DP/FPA/1997/12

The Programme of Action of the International Conference on Population and Development (ICPD), held in Cairo, Egypt, in 1994, specified the financial resources (both domestic and donor funds) needed to implement the population and health package that was agreed upon at the conference. This report summarizes the consequences up to the year 2000 if these financial goals are not met.

The Executive Board may wish to take a decision; a recommendation is included in document DP/FPA/1997/12.

ITEM 9: UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS

The Executive Board may wish to approve the following country programmes:

Assistance to the Government of Algeria	DP/FPA/CP/199
Assistance to the Government of China	DP/FPA/CP/196
Assistance to the Government of Egypt	DP/FPA/CP/198
Assistance to the Government of Nicaragua	DP/FPA/CP/197
Assistance to the Government of Paraguay	DP/FPA/CP/195
Assistance to the Pacific subregion	DP/FPA/CP/200

The Executive Board will have before it the following document:

UNFPA: Status of financial implementation of country programmes and projects approved by the Governing Council and the Executive Board — DP/FPA/1997/18

In accordance with Governing Council decision 84/21, this annual report provides the Executive Board with information on the financial implementation of UNFPA country programmes and projects. This year, the format of the report has been restructured to provide more analysis of the financial implementation of country programmes.

The Executive Board may wish to take note of the report.

ITEM 10: OTHER MATTERS

UNFPA: Terms of reference of the WHO/UNICEF/UNFPA Coordinating Committee on Health — DP/FPA/1997/17

Draft terms of reference of the new WHO/UNICEF/UNFPA Coordinating Committee on Health have been drafted and agreed upon by the secretariats of the three organizations involved and have been approved by the WHO Executive Board. They are presented for the consideration of the UNDP/UNFPA Executive Board.

The Executive Board may wish to approve the terms of reference as presented in document DP/FPA/1997/17.

As requested at the annual session, an oral report on the activities undertaken in the Democratic Republic of the Congo will be presented. The Executive Board may wish to take note of it.

Mission report of field visit to Jamaica, Turks and Caicos Islands and Cuba — DP/1997/CRP.24

The document contains the report of his visit by members of the Executive Board to Jamaica, Turks and Caicos Islands, and Cuba.

TENTATIVE WORK PLAN

EXECUTIVE BOARD OF UNDP/UNFPA

THIRD REGULAR SESSION 1997

(15-19 SEPTEMBER 1997)

DAY/DATE	TIME	ITEM	SUBJECT
MONDAY 15 SEPT	A.M.	1	Organizational matters: adoption of the agenda and agreement on the work plan; approval of the report on the annual 1997; outline of Executive Board work plan 1998
	P.M.	3	UNDP: Financial, budgetary and administrative matters: Budget estimates 1998-1999
TUESDAY 16 SEPT	A.M.	3	UNDP: Financial, budgetary and administrative matters: Annual review of the financial situation 1996
	P.M.	*	Informal consultations on item 3: Financial, budgetary and administrative matters: Budget estimates 1998-1999 and Annual review of the financial situation
WEDNESDAY 17 SEPT	A.M.	7	UNFPA: Financial, budgetary and administrative matters: Budget estimates 1998-1999 including evaluation of training activities
	P.M.	7	UNFPA: Financial, budgetary and administrative matters: Annual review of the financial situation and implementation and monitoring of technical support services arrangements
THURSDAY 18 SEPT	A.M.	5	United Nations Office for Project Services
	P.M.	8 4 2	UNFPA: Resource mobilization UNDP: Resources and funding strategy UNDP: Change management
FRIDAY 19 SEPT	A.M.	6	UNDP: Country cooperation frameworks and global cooperation framework
	P.M.	9 10	UNFPA: Country programmes Other matters: - Review of field visits 1997 - Terms of reference of the WHO/UNICEF/UNFPA Coordinating Committee on Health - Activities undertaken in the Democratic Republic of the Congo

* No official meeting because of the General Assembly but full interpretation available.